

Accident repair Templates



YOUR NAME **Accident repair centre**

Full Body Repair Work for all makes of cars and vans all respray work are undertaken.

- ★ **Bumper Scuffs**
- ★ **Stone Chips**
- ★ **Alloy Repairs**
- ★ **Much More**

10% off with this

Had An Accident ?

Unfortunately, accidents do happen and dealing with the aftermath can be a very stressful and time-consuming experience. Your name Accident Repair Centre we can help - one call to us and we will speak to your insurance company and arrange your claim, an estimate and a replacement vehicle. We are keen to help or give advice on all aspects of making an insurance claim and speeding up the repair of your vehicle.

Call 01685 833456 or 07800558087

**KLG
DESIGN**



These Cd's are not compatible with Macs

Want to start a business or are you running a business worried about the price of business cards, leaflet design fees! Worry no more KLG Design can help. We can supply you with everything you need all on one CD

And it's easy to use

- We sent the CD
- You put the cd in you computer
 - Install Open Office
- Save the Template's to your computer
 - Customise them with your details

And there you have it Print out your template's

ok let's have a look at all the template you will get

AS TEMPLATES

BUSINESS CARDS

Print Two on A4 Paper

Print Ten on A4 Paper

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Address Line
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Others
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INVOICE

INVOICE REMINDER

QUOTE

YOUR NAME
Accident repair center

Invoice to: Customer Name Customer street Customer town Customer Postcode Customer Tel	Invoice from: Your company Name Your street Your town Your Postcode Your Tel
Date	
Invoice No.	

Description	Qty of Items	Price	Discount	Total
		€55	€5.00	€60
		€55	€5.00	€60
Subtotal			€120.00	
Amount Due			€120.00	

Please make cheques payable to: YourName Services and send to your address

Other Information

Thank You For Your Custom

YOUR NAME
Accident repair center

Invoice to: Customer Name Customer street Customer town Customer Postcode Customer Tel	Invoice from: Your company Name Your street Your town Your Postcode Your Tel
Date	
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Invoice Reminder

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Accident repair center

Quote to: Customer Name Customer street Customer town Customer Postcode Customer Tel	Quote from: Your company Name Your street Your town Your Postcode Your Tel
Date	
Quote No.	

Quote is valid for 30 days from the above date.

Description	Qty	Price	Discount	Total
		€140	€40.00	€200
		€140	€40.00	€200
Total Discount			€80.00	
Subtotal			€200.00	
Amount Total			€200.00	

Please make cheques payable to: YourName Services and send to your address

Other Information

This customer has agreed to the above quote and payment terms.
Signed: Date:

This agreement may be terminated at any time.

Thank You For Your Custom

WORK ORDER

YOUR NAME
Accident repair center

Location of work to be carried out at:	Work Order
	Order Date:
	Tel. No:
	Start/Finish:

JOB DESCRIPTION:	MATERIALS REQUIRED:
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LABOUR TIME REQUIRED:	TOTAL: £
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DESCRIPTION

LETTER HEADING

YOUR NAME
Accident repair center

Your company Name
Your street
Your town
Your P. code
Your Tel.

Blank area for letter content.

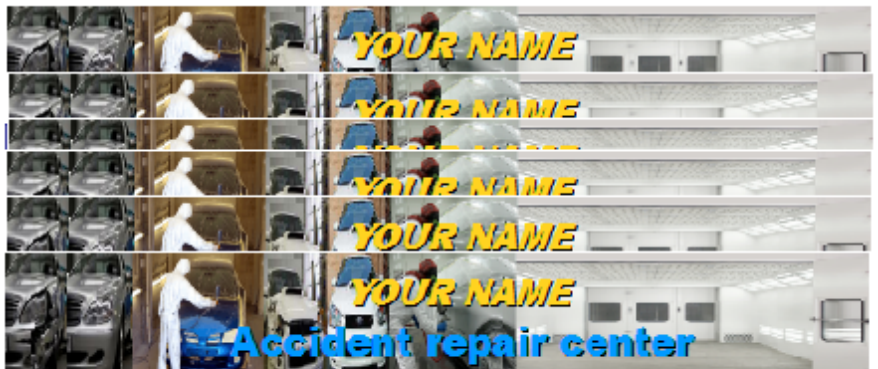
WEEKLY DIARY

YOUR NAME HERE

Week bookings

Monday	Date
08.00 AM	
09.00 AM	
10.00 AM	
11.00 AM	
12.00 PM	
01.00 PM	
02.00 PM	
03.00 PM	
04.00 PM	
05.00 PM	
06.00 PM	

CALENDAR



	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Jan 2							1
Wed 22							
Wed 1	2	3	4	5	6	7	8
Wed 7	9	10	11	12	13	14	15
Wed 13	16	17	18	19	20	21	22
Wed 19	23	24	25	26	27	28	29
Wed 25	30	31					

AND MORE

YOUR NAME
Accident repair centre

Receipt for
Amount : Date:
Cash
Check

Thank you for your custom

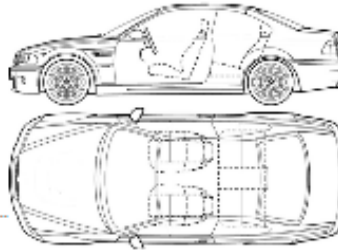


Call 01685 833456 or 0780055

YOUR NAME
Accident repair center

Car Inspection Form

Car owners Name
Car Registration Plate Number
Car owners address
Car Interior Cloth/Leather
Inspector's Name



Date & Time of Inspection

Comments on damage found.....

Circle areas on the drawing to highlight scratches or damage to the vehicle.



I hereby acknowledge the damages found under the inspection carried out above, & give permission for my car value to commence.

Customer Signature

Date

YOUR NAME
Accident repair center

MY Supplier's Contacts

HURACI9909200UK
Unit
Malden
Kent
M20 6LJ
Telephone:020 603 48 20

NOTE 5
Open between 9am and 5.30pm Monday to Friday
Delivery @ £9.95 less 10% @ £.50
Free delivery for orders £50

NOTE 5

NOTE 5

NOTE 5

NOTE 5



YOUR NAME
Accident repair

Receipt for
Amount : D
Cash
Check
Thank you for your



Call 01685 833456 or 0780055

Works with windows xp/vista/Seven 7

Best Value



OpenOffice.



delivery by Royal Mail



on one Cd



Customising your templates at home
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On receipt of your payment, we usually ship the same day the latest is the next working day (we do sleep sometimes!).

For international purchases, please contact us for advise.

Pay Instantly With Your Debit Or Credit Card Through PayPal



PayPal



If there are any problems, please contact us and let us know so that we can work with you to resolve them.