

# DOG GROOMING TEMPLATES

**Your name**   
**Dog Grooming** 

If you wish to have your best friend groomed to a high standard in a stress-free environment, you have found the way.



Here at your name we groom all dogs to breed standard or to owners specification. Before each appointment we will go through exactly how you wish your dog groomed. We will only use top quality products designed for your dogs specific coat and skin type

**Full clips or trims \* Flea treatment \* Coat conditioning**



-  Bathing
-  Shampooing
-  Brushing
-  Drying
-  Clipping
-  Styling
-  and much more!

Tel: 01685 836254

**KLG  
DESIGN**



**These Cd's are not compatible with Macs**

**Want to start a business or are you running a business worried about the price of business cards, leaflet design fees! Worry no more KLG Design can help. We can supply you with everything you need all on one CD**

**And it's easy to use**

- We sent the CD
- You put the cd in you computer
  - Install Open Office
- Save the Template's to your computer
  - Customise them with your details

**And there you have it Print out your template's**

**ok let's have a look at all the template you will get**

# AS TEMPLATES

# BUSINESS CARDS

Print Two on A4 Paper

Print Ten on A4 Paper

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**Your name** **Dog Grooming**

Address Line 1  
Address Line 2  
Address Line 3  
O/cn

Your tel. no. 01685888543

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# INVOICE

# INVOICE REMINDER

# QUOTE

**YOUR NAME HERE** **Dog Grooming**

<b>Invoice To:</b> Customer Name Customer email Customer phone Customer postal	<b>Invoice From:</b> Your company Name Your email Your phone Your postal Your URL			
<b>Date</b>				
<b>Invoice No.</b>				
Description	Item #/P#	Price	Discount	Total
		255	25.00	230
		255	25.00	230
Please make cheque payable to: YourName Services and send to your address			Subtotal	230.00
			Amount Due	230.00
Other Information				
Thank You For Your Custom				

**YOUR NAME HERE** **Dog Grooming**

<b>Invoice To:</b> Customer Name Customer email Customer phone Customer postal	<b>Invoice From:</b> Your company Name Your email Your phone Your postal Your URL			
<b>Date</b>				
<b>Invoice No.</b>				
Invoice Reminder				
Description	Item #/P#	Price	Discount	Total
		255	25.00	230
		255	25.00	230
Please make cheque payable to: YourName Services and send to your address			Subtotal	230.00
			Amount Due	230.00
Other Information				
Thank You For Your Custom				

**YOUR NAME HERE** **Dog Grooming**

<b>Quote To:</b> Customer Name Customer email Customer phone Customer postal Customer postal	<b>Quote From:</b> Your company Name Your email Your phone Your postal Your URL			
<b>Date</b>				
<b>Quote No.</b>				
Quote				
Description	Qty	Price	Discount	Total
		2140	240.00	2000
		2140	240.00	2000
Please make cheque payable to: YourName Services and send to your address			Subtotal	2000.00
			Amount Total	2000.00
Other Information				
This customer has agreed to the above quote and its terms. Signed: ..... Date: .....				
This agreement may be terminated at any time.				
Thank You For Your Custom				

# WORK ORDER

**YOUR NAME HERE**  
**Dog Grooming**

Location of work to be carried out at	<b>Work Order</b>
	Order Date:
	Tel. No.:
	Location:
Start/Finish:	

JOB DESCRIPTION:	MATERIALS REQUIRED:
------------------	---------------------

LABOUR TIME REQUIRED:	TOTAL: £
-----------------------	----------

DESCRIPTION

# LETTER HEADING

**YOUR NAME HERE**  
**Dog Grooming**

Your company Name  
 Your street  
 Your town  
 Your postcode  
 Your Tel

# WEEKLY DIARY

**YOUR NAME HERE**  
**Dog Grooming**

Monday	Date	Week bookings
08.00 AM		
09.00 AM		
10.00 AM		
11.00 AM		
12.00 PM		
01.00 PM		
02.00 PM		
03.00 PM		
04.00 PM		
05.00 PM		
06.00 PM		

# CALENDAR

**YOUR NAME HERE**

**YOUR NAME HERE**

**YOUR NAME HERE**  
**Dog Grooming**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Week 1	1	2	3	4	5	6	7
Week 2	8	9	10	11	12	13	14
Week 3	15	16	17	18	19	20	21
Week 4	22	23	24	25	26	27	28
Week 5	29	30	31				

AND

# MUCH MORE

Your name  
Dog Grooming  
Receipt



Yo  
Do

Address Line 1  
Address Line 2  
Address Line 3  
Others

Receipt for  
Amount:      Date:  
Cash   
Check   
Thank you for your custom

our name  
Dog Grooming  
Receipt

Address Line 1  
Address Line 2  
Address Line 3  
Others

Receipt for  
Amount:      Date:  
Cash   
Check   
Thank you for your custom

Tel: 01685 836254

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YOUR NAME HERE  
Dog Grooming

5.20pm Monday  
6.50  
6.00

### Inspection Form

This inspection form is to be signed before service is to be carried out

owners name \_\_\_\_\_  
Address number \_\_\_\_\_  
owners address \_\_\_\_\_  
Damage \_\_\_\_\_  
Inspector's name \_\_\_\_\_  
Date & Time of inspection \_\_\_\_\_  
Comments on found \_\_\_\_\_

Works with windows xp/vista/Seven 7

# Best Value













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On receipt of your payment, we usually ship the same day the latest is the next working day (we do sleep sometimes!).

For international purchases, please contact us for advise.

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**NOT WHAT YOUR  
LOOK FOR  
CHECK OUT MY OTHER  
TEMPLATES**

The logo for KLG Design, featuring the letters 'KLG' in a stylized, outlined font above the word 'DESIGN' in a similar style, both with a blue glow effect.