

CARPET CLEANING TEMPLATES

**Your name
carpet cleaning**

We are proud to offer a professional carpet and upholstery cleaning service to domestic and commercial clients.

- ✓ Carpet Cleaning
- ✓ Upholstery Cleaning
- ✓ Leather Cleaning
- ✓ Rug Cleaning
- ✓ Mattress Cleaning
- ✓ Curtain Cleaning
- ✓ Stain Removal
- ✓ Stain Protection

Special Discount
3 for 2

Special Discount
£60 a room



Call 01685663225

**KLG
DESIGN**



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Want to start a business or are you running a business worried about the price of business cards, leaflet design fees! Worry no more KLG Design can help. We can supply you with everything you need all on one CD

And it's easy to use

- We sent the CD
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 - Install Open Office
- Save the Template's to your computer
 - Customise them with your details

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ok let's have a look at all the template you will get

AS TEMPLATES

BUSINESS CARDS

Print Two on A4 Paper

Print Ten on A4 Paper

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**Special Discount
2 for 2**

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3 for 2**

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2 for 2**

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2 for 2**

**Special Discount
2 for 2**

Call 01 685663225

**Your name
carpet cleaning**

Address Line 1
Address Line 2
Address Line 3
0000 0000

YOUR NO. HERE

**Your name
carpet cleaning**

Address Line 1
Address Line 2
Address Line 3
0000 0000

YOUR NO. HERE

**Your name
carpet cleaning**

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**Your name
carpet cleaning**

Address Line 1
Address Line 2
Address Line 3
0000 0000

YOUR NO. HERE

INVOICE

INVOICE REMINDER

QUOTE

YOUR NAME HERE
AND HERE

Invoice To: Customer Name
Customer email
Customer phone
Customer Postcode
Customer Tel

Invoice From: Your company Name
Your email
Your phone
Your Postcode
Your Tel

Date: _____
Invoice No: _____

Description	Qty of Items	Price	Discount	Total
		255	25.00	280
		255	25.00	280
Please make cheque payable to: Your Name Services and send to your address				Subtotal: £120.00 Amount Due: £120.00
Other Information				
Thank You For Your Custom				

YOUR NAME HERE
AND HERE

Invoice To: Customer Name
Customer email
Customer phone
Customer Postcode
Customer Tel

Invoice From: Your company Name
Your email
Your phone
Your Postcode
Your Tel

Date: _____
Invoice No: _____

INVOICE REMINDER

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Please make cheque payable to: Your Name Services and send to your address				Subtotal: £120.00 Amount Due: £120.00
Other Information				
Thank You For Your Custom				

**Your name
carpet cleaning**

Quote To: Customer Name
Customer email
Customer phone
Customer Postcode
Customer Tel

Quote From: Your company Name
Your email
Your phone
Your Postcode
Your Tel

Date: _____
Quote No: _____

Quote is valid for 30 days from the above date.

Description	Qty of Items	Price	Discount	Total
		240	24.00	260
		240	24.00	260
Please make cheque payable to: Your Name Services and send to your address				Subtotal: £200.00 Discount: £20.00 Amount Total: £200.00
Other Information				
The customer has agreed to the above quote and payment terms. Signed: _____ Date: _____				
The agreement may be terminated at any time.				
Thank You For Your Custom				

WORK ORDER

YOUR NAME HERE

Work Order

Location of work to be carried out at:

Order Date:	
Tel. No.:	
Location:	
Start/Finish:	

JOB DESCRIPTION:

MATERIALS REQUIRED:

LABOUR TIME REQUIRED: TOTAL: £

DESCRIPTION

LETTER HEADING

*Your name
carpet cleaning*

Your company Name:
Your street:
Your town:
Your Postcode:
Your Tel:

WEEKLY DIARY

YOUR NAME HERE

Week bookings

Monday	Date
08.00 AM	
09.00 AM	
10.00 AM	
11.00 AM	
12.00 PM	
01.00 PM	
02.00 PM	
03.00 PM	
04.00 PM	
05.00 PM	
06.00 PM	

CALENDAR

YOUR NAME HERE

YOUR NAME HERE

YOUR NAME HERE

YOUR NAME HERE

YOUR NAME HERE

YOUR NAME HERE

Tue 12	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 22	1	2	3	4	5	6	7
Week 1	8	9	10	11	12	13	14
Week 2	15	16	17	18	19	20	21
Week 3	22	23	24	25	26	27	28
Week 4	29	30	31				
Week 5							

AND

MUCH MORE

Your name carpet cleaning

Receipt for
Amount: Date:
Cash
Check
Thank you for your custom

Address Line 1
Address Line 2
Address Line 3
Others

Special Discount
£120
3 room

Your name carpet cleaning

ca
Thank you for your custom

Call 01685663225

MY Supplier's Contacts

WJBRACIGORA.CO.UK Unit 1 Malden Kent ME10 2JL Telephone: 020 800 88 20	NOTE 5 Open between 9am and 5.30pm Monday to Friday Delivery 40 Pounds to £4.00 Free delivery for orders £50
	NOTES
	NOTES
	NOTES
	NOTES

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**NOT WHAT YOUR
LOOK FOR
CHECK OUT MY OTHER
TEMPLATES**

The logo for KLG Design, featuring the letters 'KLG' in a large, bold, blue-outlined font above the word 'DESIGN' in a smaller, blue-outlined font, both slanted to the right.