

CARPET FITTING TEMPLATES

Your Name Carpet Fitting

Value for money, quality and pride of workmanship, and service with a smile is our trademark. We provide an honest and courteous no-fuss carpet fitting service, with the minimum of disruption.

**Domestic & Commercial
Free estimate & measuring
(with no obligation)**

- ✓ Installation of new and second-hand
- ✓ Repair or replacement
- ✓ Water damage repair
- ✓ Re-stretching of carpets
- ✓ Re-fitting of carpets
- ✓ Wood flooring fitting
- ✓ Latest Technology Equipment
- ✓ Domestic and Commercial
- ✓ All Insurance Work Welcome

**Special Discount
5 for 4**

**Special Discount
£180 a room**



Call 01685663225

we bring samples to you

**KLG
DESIGN**



These Cd's are not compatible with Macs

**Want to start a business or are you running a business worried about the price of business cards, leaflet design fees!
Worry no more KLG Design can help.
We can supply you with everything you need all on one CD**

And it's easy to use

- We sent the CD
- You put the cd in you computer
 - Install Open Office
- Save the Template's to your computer
 - Customise them with your details

And there you have it Print out your template's

ok let's have a look at all the template you will get

AS TEMPLATES

BUSINESS CARDS

Print Two on A4 Paper

Print Ten on A4 Paper

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Address Line 1
Address Line 2
Address Line 3
Phone

YOUR NO. HERE

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Address Line 2
Address Line 3
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YOUR NO. HERE

INVOICE

INVOICE REMINDER

QUOTE

Your Name Carpet Fitting

Invoice to: Customer Name, Your email, Customer email, Customer Postcode, Customer Tel

Invoice from: Your company Name, Your email, Your email, Your Postcode, Your Tel

Date: _____ Invoice No: _____

Description	Qty of Items	Price	Discount	Total
		255	25.00	280
		255	25.00	280
Please make cheque payable to: YourName Services and send to your address				Subtotal 2100.00
				Amount Due 2100.00

Other Information

Thank You For Your Custom

Your Name Carpet Fitting

Invoice to: Customer Name, Your email, Customer email, Customer Postcode, Customer Tel

Invoice from: Your company Name, Your email, Your email, Your Postcode, Your Tel

Date: _____ Invoice No: _____

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				Amount Due 2100.00

Other Information

Thank You For Your Custom

Your Name Carpet Fitting

Quote to: Customer Name, Your email, Customer email, Customer Postcode, Customer Tel

Quote from: Your company Name, Your email, Your email, Your Postcode, Your Tel

Date: _____ Quote No: _____

Quote is valid for 30 days from the above date.

Description	Qty	Price	Discount	Total
		2140	240.00	2400
		2140	240.00	2400
Please make cheque payable to: YourName Services and send to your address				Subtotal 2000.00
				Amount Total 2000.00

Other Information

The customer has agreed to the above quote and payment terms. Signed: _____ Date: _____

This agreement may be terminated at any time.

Thank You For Your Custom

WORK ORDER

**Your Name
Carpet Fitting**

Location of work to be carried out at:	Work Order
	Order Date:
	Tel. No.:
	Location:
	Start/Finish:
JOB DESCRIPTION:	MATERIALS REQUIRED:
LABOUR TIME REQUIRED: TOTAL: £	
DESCRIPTION	

LETTER HEADING

**Your name
carpet cleaning**

Your company No. 0000
Your email
Your phone
Your Postcode
Your Tel

WEEKLY DIARY

YOUR NAME HERE

Week bookings

Monday	Date	
08.00 A.M		
09.00 A.M		
10.00 A.M		
11.00 A.M		
12.00 P.M		
01.00 P.M		
02.00 P.M		
03.00 P.M		
04.00 P.M		
05.00 P.M		
06.00 P.M		

CALENDAR

YOUR NAME HERE

YOUR NAME HERE

YOUR NAME HERE

YOUR NAME HERE

YOUR NAME HERE

YOUR NAME HERE

YOUR NAME HERE

Jan 12	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 11							
Week 1	1	2	3	4	5	6	7
Week 2	8	9	10	11	12	13	14
Week 3	15	16	17	18	19	20	21
Week 4	22	23	24	25	26	27	28
Week 5	29	30	31				

AND **MORE**

**Your Name
Carpet Fitting**

Receipt for Amount: Date: Cash <input type="checkbox"/> Check <input type="checkbox"/> Receipt from Thank you for your custom		Address Line 1 Address Line 2 Address Line 3 Others Special Discount £180 a room Special Discount 5 for 4	<p>Your Name Carpet Fitting</p> Receipt for Amount: Date: Cash <input type="checkbox"/> Check <input type="checkbox"/> Receipt from Thank you for your custom	Address Line 1 Address Line 2 Address Line 3 Others Special Discount £180 a room Special Discount 5 for 4	
Rec Am Cas Che Re The		Call 01685663225 we bring samples to you		Call 01685663225 we bring samples to you	

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MY Supplier's Contacts

#SPECIALS.CO.UK Unit 10 Watlington East Oxford OX11 0JL Telephone: 01235 416107	Fax: Email: suppliers@specials.co.uk Delivery to Post Office 14.00 Pre-delivery for orders 15.00
	NOTES
	NOTES
	NOTES
	NOTES

Works with windows xp/vista/Seven 7

Best Value









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**NOT WHAT YOUR
LOOK FOR
CHECK OUT MY OTHER
TEMPLATES**

The logo for KLG Design, featuring the letters 'KLG' in a stylized, outlined font above the word 'DESIGN' in a similar style, all in a blue and grey color scheme.