

# Locksmith Templates

**YOUR NAME**

**LOCKSMITH**

**Locked Out?**

**Need a lock changed?**

Our emergency locksmith service is available  
365 days a year 24 hours a day

We can help...

- Locked out
- Broken Key in Lock
- Emergency
- Changing Locks
- Stolen Keys
- 24/7

Our expert locksmiths specialise in all aspects of locksmithing and provide a 24 hour service covering lock opening, lock repairing, lock fitting, key cutting, PVC doors and window repairs. We also provide free impartial security advice to both commercial and domestic customers.

TEL: 0000000000000000 MOB: 000000000000  
WWW.YOUR-NAME.CO.UK

**KLG  
DESIGN**



These Cd's are not compatible with Macs

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**And it's easy to use**

- We sent the CD
- You put the cd in you computer
  - Install Open Office
- Save the Template's to your computer
  - Customise them with your details

**And there you have it Print out your template's**

**ok let's have a look at all the template you will get**



# Inspection Form    Work Order    Letter Heading

**YOUR NAME HERE    LOCKSMITH**  
**Inspection Form**

This inspection form is to be signed before service is to be carried out on the owners car  
 owner Name  
 .....  
 Address number  
 .....  
 owner address  
 .....  
 Garage  
 .....  
 Inspector's Name  
 .....  
 Date & Time of Inspection  
 .....

**Comments on damage found.....**

I hereby acknowledge the damage found under the inspections carried out above, & give permission for the work to commence.

Customer Signature ..... Date .....

**YOUR NAME HERE    LOCKSMITH**

Location of work to be carried out at  
 .....  
 Order Date: .....  
 Tel. No: .....  
 Location: .....  
 Start/Finish: .....

**JOB DESCRIPTION:**  
 .....  
**MATERIALS REQUIRED:**  
 .....

LABOUR TIME REQUIRED: .....    TOTAL £ .....

**DESCRIPTION**  
 .....

**YOUR NAME HERE    LOCKSMITH**

Your company Name  
 Your street  
 Your town  
 Your Postcode  
 Your Tel.

## Weekly Diary

**YOUR NAME HERE    LOCKSMITH**  
 Week bookings

Monday	Book .....
08:00 AM	
09:00 AM	
10:00 AM	
11:00 AM	
12:00 PM	
01:00 PM	
02:00 PM	
03:00 PM	
04:00 PM	
05:00 PM	
06:00 PM	

## Calendar

**Your Name Here    LOCKSMITH**

APRIL 2011

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AND

**MUCH MORE**

<b>YOUR NAME HERE</b> <b>LOCKSMITH</b>	
1. 100% Satisfaction Guarantee 2. 24 Hour Emergency Service 3. 100% Satisfaction Guarantee 4. 24 Hour Emergency Service	5. 100% Satisfaction Guarantee 6. 24 Hour Emergency Service 7. 100% Satisfaction Guarantee 8. 24 Hour Emergency Service
9. 100% Satisfaction Guarantee 10. 24 Hour Emergency Service 11. 100% Satisfaction Guarantee 12. 24 Hour Emergency Service	13. 100% Satisfaction Guarantee 14. 24 Hour Emergency Service 15. 100% Satisfaction Guarantee 16. 24 Hour Emergency Service
17. 100% Satisfaction Guarantee 18. 24 Hour Emergency Service 19. 100% Satisfaction Guarantee 20. 24 Hour Emergency Service	21. 100% Satisfaction Guarantee 22. 24 Hour Emergency Service 23. 100% Satisfaction Guarantee 24. 24 Hour Emergency Service

<b>YOUR NAME HERE</b> <b>LOCKSMITH</b>		
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8. 24 Hour Emergency Service		
9. 100% Satisfaction Guarantee		
10. 24 Hour Emergency Service		
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12. 24 Hour Emergency Service		
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15. 100% Satisfaction Guarantee		
16. 24 Hour Emergency Service		
17. 100% Satisfaction Guarantee		
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22. 24 Hour Emergency Service		
23. 100% Satisfaction Guarantee		
24. 24 Hour Emergency Service		

Works with windows xp/vista/Seven 7

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**NOT WHAT YOUR  
LOOK FOR  
CHECK OUT MY OTHER  
TEMPLATES**

The logo for KLG Design, featuring the letters 'KLG' in a large, bold, blue-outlined font above the word 'DESIGN' in a smaller, blue-outlined font, both slanted to the right.